

## **Supplement #2 to the Request for Proposals**

**Issued on: August 22, 2019**

### **Public Health Solutions Insurance Broker**

**[Solicitation #: 2019.07.PHS.01.02]**

#### **Public Health Solutions**

This Supplement to the Request for Proposals (RFP) for *Public Health Solutions Insurance Broker*, issued on July 16, 2019 and revised on August 7, 2019, addresses selected questions.

*Please note that only communication received in writing via a supplement to the RFP shall serve to supplement, amend, or alter in any way, this RFP released by Public Health Solutions. Any other communication is not binding and should not be relied upon by any party in interpreting or responding to this RFP.*

**RFP Contact: Joseph A. Tubiolo, Public Health Solutions**

**RFP Email: [InsuranceRFP@healthsolutions.org](mailto:InsuranceRFP@healthsolutions.org)**

**For a copy of this Supplement or the Request for Proposals, please go to:**

**<https://www.healthsolutions.org/get-funding/request-for-proposals/>**

## Questions and Responses

1. Is PHS providing cancer follow-up?

*Response – No. PHS conducts colposcopies (which aid in the diagnosis of cervical cancer) and also conducts other types of cancer screening (breast exams, bloodwork) at our sexual and reproductive clinics, but we do not provide care for patients who have been diagnosed with cancer and require follow-up for their specific diagnosis. In addition, the services supported by the Contracting and Management Services (CAMS) division for Cancer Prevention ended on December 31, 2018.*

2. Who made the videos on the PHS website and PHS YouTube?

*Response – Some of the videos of were made by PHS staff and others were made by consultants.*

3. What is your current loss control program, and what the broker does to support that program?

*Response – We do not currently have a loss control program.*

4. We noticed that the terms for all policies expired on 1/1/19 or prior. Will you be able to share copies of current policies? With respect to the Healthcare Professional Liability policy, our understanding is that Zurich stopped writing this coverage in 2018, so if PHS changed carriers in 2019, the current policy terms and conditions differ significantly from the expired Zurich policy.

*Response - The policies that were shared are sufficient for all brokers , they show a true representation of PHS insurance needs.*

*We switched to One Beacon , however the information provided to determine our costs was just about the same for each.*

5. Included in the policy packet was a Chubb Accident policy for volunteers. As the information on PHS's website was limited, can you provide additional detail regarding volunteers:

(a) What do volunteers do? Are they involved in any Neighborhood direct work?

*Response –Volunteers provide support to PHS staff and do not provide direct services.*

(b) What is the age range and qualifications?

*Response - Volunteers are 18+ years old. Volunteers must complete a Volunteer Form and the forms are reviewed by Human Resources.*

(c) How many volunteers work with PHS?

*This is on a case-by-case basis when there is a volunteer opportunity.*

(d) Does PHS work with third party volunteer organizations, schools, etc.?

*Response – Yes, through a contracting process.*

(e) Do volunteers get training, sign release forms?

*Response – Yes. Volunteers do receive training, and volunteers must sign a release form.*

(f) Is there a formal volunteering program?

*Response – Yes.*