

Supplement #3 to the Request for Proposals

Issued on: August 9, 2018

Enhanced Distribution of Safer Sex Products Among Communities Disproportionately Impacted by HIV in New York City

**Public Health Solutions
on behalf of
New York City Department of Health and Mental Hygiene
Bureau of HIV/AIDS Prevention and Control**

This Supplement makes revisions to the Request for Proposals (RFP) for *Enhanced Distribution of Safer Sex Products Among Communities Disproportionately Impacted by HIV in New York City* issued on June 20, 2018 and revised on August 3, 2018. Information included in this Supplement amends and supersedes information provided in the RFP.

Failure to comply with any amended requirements and instructions included in this Supplement may result in a proposal being deemed non-responsive and ineligible for consideration for funding.

Please note that only communication received in writing from the RFP Contact on behalf of Public Health Solutions shall serve to supplement, amend, or alter in any way, this RFP released by Public Health Solutions. Any other communication is not binding and should not be relied upon by any party in interpreting or responding to this RFP.

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For a copy of the Supplements or the Request for Proposals, please go to:
<https://www.healthsolutions.org/get-funding/request-for-proposals/>

Clarifications and/or Revisions to the RFP

The changes listed below are being made to the RFP. Additions/clarifications/revisions are underlined. Deletions are ~~crossed-out~~.

Section J. Proposal Evaluation Criteria, Proposal Narrative

Pages 21-22 of the revised RFP, Section 6, Program Budget is revised as follows:

Section 6 – Program Budget (*excluded from Proposal Narrative page limit*)

1. Budget – Full 12 months [*will not be scored, but required in order to be eligible for proposal review*]
 - a. ***Note: The service elements table indicates how funds may or may not be used.***
 - b. The total budget request should be the estimated cost of providing the proposed services for a full 12-month budget period for a full year of operation at capacity – that is exclusive of any start-up period you anticipate during which staff would be hired, services would be ramping up, etc. ~~Clearly indicate an estimated number of individuals who will receive services and provide a clear explanation for how that estimate was derived.~~ There must be a clear correlation between staffing and other personnel services costs and the proposed program activities and projected clients to be served. Submit using the Budget Template provided (*download from RFP website*).